

## **CULHAM PARISH COUNCIL**

**Minutes of the Parish Council meeting duly convened and held on Monday 11<sup>th</sup>  
September 2017 at Culham Parochial C of E School**

**Present: Cllrs G. Gibbs (Chair), A. Jones, A. Steele, J. Thomas, R. Epps and S Casey-Rerhaye.**

**In attendance: L. Dalby (Clerk) and four members of the public.**

### **1. Public Participation (Max 15 minutes)**

Mr Taylor reported that the works are continuing at the Hydro Plant. The Environment Agency have agreed in principle to the spoil being spread on the field. The access to the site is being looked at to minimise the impact on the road.

The proposals for the Waggon and Horses site were discussed before they are formally submitted to SODC next month.

### **2. Reports from County and District Councillors**

Reports from County Cllr Lindsay-Gale and District Cllr Lawson were noted and are held on file.

### **3. Apologies for absence**

Apologies for absence were received from District Cllr S. Lawson.

### **4. Declarations of personal and prejudicial interest**

Cllr Epps declared a pecuniary interest in the Waggon and Horses.

### **5. Minutes of the meeting held on 14<sup>th</sup> August 2017**

The minutes were agreed with two amendments and signed by the Chairman.

### **6. Clerk's Report**

The Clerk reported that she had received advice that the Council should engage an Arboriculturalist Report for all trees it is responsible for. The Clerk will obtain a quote for the work.

It has also been recommended that Councillors should not use personal email accounts for Parish Council correspondence. It was agreed that this should form part of the plans to comply with the Transparency Regulations by building a Parish Council website.

### **7. Waggon and Horses Update**

As per public participation.

### **8. Hydro Scheme Update**

As per public participation.

### **9. SODC Local Plan**

It was agreed that the Clerk would speak at the SODC Scrutiny Meeting regarding the Local Plan.

### **10. Parking outside the school**

It was agreed to monitor the issue now that the new school term has begun.

### **11. The Green**

The Green can be used for lawful purposes without obtaining the permission of the landowner.

### **12. The Recreation Field**

A survey of the shed is needed before any further decisions about its future.  
The bin has not been emptied. Clerk to report to SODC.

### **13. Footpaths**

The recreation field hedge needs cutting back as does the hedge on the corner of Tollgate Road and the High Street.

The tree on the corner of the Burycroft needs to be cut back.

The Clerk to report over grown hedges and trees and obtain quote for the rec hedge.

### **14. Grass Cutting**

The verges need cutting again.

### **15. Agree Accounts for Payment**

The accounts for payment were agreed.

Payee and Reason	£ detail	£ VAT	£ total
L. Dalby - Clerks Salary and Expenses	234.35		234.35
HMRC - PAYE	54.60		54.60
J. Boyland - Maintenance	772.00	154.40	926.40
BDO LLP - External Audit	100.00	20.00	120.00
Playsafety Ltd - Annual Inspection	73.50	14.70	88.20
A. Steele - hosepipe	69.99		69.99

### **16. Correspondence**

SODC - Local Plan

OALC - Transparency Code drop in event

### **17. Items for report and inclusion on October's Agenda**

- Cllr Jones reported that the pond needs clearing.
- Mouthpiece

Cllr Epps resigned from the Parish Council.

### **18. Future Meeting**

The date of the next Parish Council meeting was confirmed as 9<sup>th</sup> October 2017 at the school.