

Culham Parish Council

Year Ended 31 March 2022

Explanation of Negative Internal Audit Finding

Internal Control Objective:

The Council has published the External Auditors report (for 20-21 financial year) on its website in accordance with the requirements of Regulation 13 of the Accounts and Audit Regulations

Observation by Internal Auditor:

The Council has not published the External Auditors report.

Explanation by Council.

Firstly the Council has now published the audit report at www.culham-pc.org.uk

The reason for non-compliance was that Culham Parish Council did not have a parish clerk for the majority of 2022. The parish clerk, which is a part time position of 6 hours a week, resigned in June 2021. The Parish Council successfully hired another parish clerk and a handover took place. However, that parish clerk subsequently resigned for personal reasons in August and the council then started the process to hire another clerk which it eventually did by Christmas. However, that parish clerk resigned within a month of being appointed again for personal reasons and the parish council again started to advertise for a new clerk. A new clerk was eventually appointed and started working in May 2022 however she has had no previous experience and therefore neither she nor the members of the parish council are aware of the specific rules concerning the audit timetable and publication obligations and there has been no handover from the previous clerks. Since she joined the new parish clerk and myself have collated together the information required by our auditors as the first priority which we sent to them on 1 July.

Chair of Parish Council
August 2022