

Explanation of internal control failures

C. The council acknowledges that it failed to formally consider the risk assessment during the year within a parish council meeting. The parish council lost its clerk at the beginning of the year. It remained without a clerk for most of the year despite advertising continuously for either a temporary or a full time clerk, and increasing the hourly rate. The position was finally filled by a candidate with good administration background experience but no clerk experience at the very end of the year. In the absence of a clerk the parish councillors were unaware of the requirement to formally document the consideration of the risk assessment at least once during the year.

D. The council acknowledges that regular formal reviews of the budget did not take place during the year. The parish council lost its clerk at the beginning of the year. It remained without a clerk for most of the year despite advertising continuously for either a temporary or a full time clerk, and increasing the hourly rate. The position was finally filled by a candidate with good administration background experience but no clerk experience at the very end of the year. In the absence of a clerk the parish councillors were unaware of the requirement to formally document the consideration of the budget on at least a quarterly basis.

H. The council acknowledges that the asset register includes a valuation of the assets including VAT. The parish council lost its clerk at the beginning of the year. It remained without a clerk for most of the year despite advertising continuously for either a temporary or a full time clerk, and increasing the hourly rate. The position was finally filled by a candidate with good administration background experience but no clerk experience at the very end of the year. In the absence of a clerk the parish councillors were unaware of the requirement to include assets at their value excluding VAT.

M. The council acknowledges that a proper period for the exercise of public rights was not done. The parish council lost its clerk at the beginning of the year. It remained without a clerk for most of the year despite advertising continuously for either a temporary or a full time clerk, and increasing the hourly rate. The position was finally filled by a candidate with good administration background experience but no clerk experience at the very end of the year. In the absence of a clerk the parish councillors were unaware of the requirements for the exercise of public rights.

N. The council acknowledges that publication of the 20/21 AGAR was not properly done. The parish council lost its clerk at the beginning of the year. It remained without a clerk for most of the year despite advertising continuously for either a temporary or a full time clerk, and increasing the hourly rate. The position was finally filled by a candidate with good administration background experience but no clerk experience at the very end of the year. In the absence of a clerk the parish councillors were unaware of the requirements for the publication of the 20/21 AGAR was not properly done. .