CULHAM PARISH COUNCIL
COUNCILLORS ARE SUMMONSED TO THE ANNUAL MEETING OF THE PARISH COUNCIL
6PM, Wednesday 14th May 2025
St Paul's Church
Members of the public are cordially invited to attend

Denise Corney 6th May 2025

Clerk to the Council Email: clerk@culham-pc.gov.uk

Agenda

1. **Election of Chair**
2. **Election of Vice-Chair**
3. **Apologies for absence**
4. **Member's declarations of personal and prejudicial interests**
5. **Public Participation –** *maximum 15 minutes*
6. **To Approve: Minutes of the annual meeting held on Tuesday, 14th May 2024 and monthly meeting held on 9th April 2025**
7. **OCC Report**
8. **SODC Report**
9. **Clerk's Report**
10. **Chair Report**
11. **Planning**

P25/S1375/LB
Stable Cottage High Street Culham Abingdon OX14 4NA
Install external oil-fired Worcester boiler, together with plume kit in corner of garden to replace Stanley boiler (similar to a Rayburn) in kitchen, parts for which are becoming obsolete.
P25/S1252/LDP
Abingdon Cricket Club Hales Meadow Culham Road Abingdon OX14 3HP
Insulation to the outside of the external walls and clad with timber boarding to the existing clubhouse.
P25/S1242/FUL
Kingfisher Barn Rye Farm near Culham OX14 3NN
Proposed conversion of disused swimming pool building for leisure activities.

12. **Finance**
    a. Payments
    b. Income received
    c. Bank reconciliation/balances
    d. AGAR – 2024-25 and Internal Audit
    e. Approval of Insurance Renewal £1143.67

Clerk's salary May including HMRC PAYE	£462.54
Scribe Monthly fee – accounting software (agreed monthly direct debit)	£37.20
Drewe Landscaping	£776.21

Greenbarnes Ltd - Noticeboards	3958.90
Clerk expenses – mileage, mobile phone, WFH allowance	35.05
Payments made in between meeting approvals:	**£**
OALC subscription	216.00
Clerk training – Talking Tables Day 18th July 2025	66.00
Tulu Toilet Hire	222.00

13. **To review and approve:**
    a. Code of Conduct
    b. Financial Regulations 2025
    c. Standing Orders April 2025
    d. Asset Register 2024/25
    e. Risk Assessment

14. **Items for report and inclusion on the next agenda**; Internal Audit recommendations; Allotment improvements; to consider adoption of Internal Controls policy and Internal Controls checklist; Reserves policy; General and Sexual Harassment policy; Civility and Respect Pledge.

15. **Date of Next Meeting**: 11th June 2025 at 7.30pm – Culham Nursery