CULHAM PARISH COUNCIL

Minutes of the Parish Council meeting duly convened and held on Wednesday 13th May 2026 at 6pm, hosted at St Paul's Church, Culham

Attendees – Councillors:	**Apologies noted:**
Caroline Baird (CB)	
Sam Casey-Rerhaye (SCR) Councillor and District Councillor	Robin Jones (County Councillor)
Siobhan Sargeant (SS)	
Nacho Gimenez (NG)	
Mike Richmond-Cooper (MRC)	
Chris Pritchard (CP) CHAIR	**In Attendance:**
	Denise Corney – Clerk

The meeting opened at 6:00pm

1.	**Election of Chair** Cllr Pritchard proposed by Cllr S Casey-Rerhaye and seconded by Cllr Sargeant. Cllr Pritchard would sign the Declaration of Acceptance of Office at the next meeting.
2.	**Election of Vice Chair** Cllr N Gimenez proposed by Cllr C Baird and seconded by Cllr S Casey-Rerhaye
3.	**Apologies for Absence Noted** Cllr Robin Jones (County Councillor)
4.	**Declarations of Personal and Prejudicial Interests** None to declare
5.	**Public Participation (discussion to take place at the Community meeting which follows).**
6.	**To Approve Minutes held on 14th May 2025 and 15th April 2026** Councillors RESOLVED to approve the minutes.
7.	**OCC Report** Can be found on the PC website.
8.	**SODC Report** SCR gave a summary from her report which can be found on the PC website. • The South and Vale Community Hub are currently supporting residents who are struggling to afford household oil heating costs - which includes financial support available through the Oxfordshire Crisis Support Scheme. • Please help to spread the word about the scheme. You can find more information on the Oxfordshire Crisis Support Scheme | Oxfordshire County Council • Waste Survey Live. The Waste team at the Council have launched their latest survey to find out what residents think about their waste collection, street cleaning services and waste reduction initiatives. Last year, more than 2,100 people took part in the 2025 survey with more than 81 percent of respondents indicating they were satisfied or very satisfied with the waste collection service. Residents are encouraged to complete the 2026 survey by visiting – southandvale.gov.uk/WasteSurvey Comments are open until 4 June.

- The latest round of our Capital Grant Scheme will go live later this month. The grant gives organisations a financial boost towards capital expenditure such as making improvements to buildings or play areas with applications of up to £75,000.

9. Clerk's Report

The Clerk's report was noted by Councillors, the full report can be found on the PC website.

10. Planning

None to report (HIF1 under separate item in Clerk's report – Councillor updates)

11. Finance

a. Bank reconciliation/balances
b. To approve - AGAR – 2025- 2026, Sections 1 and 2 and Internal Audit
c. To approve - Insurance Renewal £ 1217.29
d. To approve – Notice of Public Rights
e. To approve – quotation for removal of Turkey Oak – £960.00 - Approved

APPROVED by Councillors, Internal Audit was noted and Clerk would review and put recommendations in place.

Clerk's salary May including HMRC PAYE	£477.10
Scribe Monthly fee – accounting software (agreed monthly direct debit)	£37.20
Clerk expenses – mileage, mobile phone, WFH allowance	TBC (circa £35.00)
Payments made in between meeting approvals:	**£**
WTG Consultants (Internal Audit)	£112.50
Clerk overtime (7 hours) April 2026	£128.45
APPROVED	

12. To Review and Approve:

f. Code of Conduct
g. Financial Regulations
h. Standing Orders
i. Asset Register 2026
j. Risk Assessment 2026
k. Reserves Policy
l. IT Policy
m. Anti bullying and harassment
n. Equality and Diversity

APPROVED by Councillors.

13. Items for report and inclusion on the next agenda: Feedback from community meeting

14. Date of Next Meeting:

10th June 2026 at 7.30pm – Culham pre-school and nursery.

The meeting closed at 6.30pm