

**CULHAM PARISH COUNCIL**  
**COUNCILLORS ARE SUMMONSED TO THE ANNUAL MEETING OF THE PARISH COUNCIL**  
**6PM, Wednesday 13<sup>th</sup> May 2026**  
**St Paul's Church**

Members of the public are cordially invited to attend

Denise Corney

4<sup>th</sup> May 2026

Clerk to the Council

Email: [clerk@culham-pc.gov.uk](mailto:clerk@culham-pc.gov.uk)

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**Agenda**

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1. **Election of Chair**
2. **Election of Vice-Chair**
3. **Apologies for absence**
4. **Member's declarations of personal and prejudicial interests**
5. **Public Participation – *maximum 15 minutes***
6. **To Approve: Minutes of the annual meeting held on Tuesday, 14<sup>th</sup> May 2025 and monthly meeting held on 15<sup>th</sup> April 2026**
7. **OCC Report**
8. **SODC Report**
9. **Clerk's Report**
10. **Chair Report**
11. **Planning**

<b>None to report (HIF1 under separate item in Clerk's report – Councillor updates)</b>	
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12. **Finance**

- a. Bank reconciliation/balances
- b. To approve - AGAR – 2025- 2026 and Internal Audit
- c. To approve - Insurance Renewal
- d. To approve – Notice of Public Rights
- e. To approve – quotation for removal of Turkey Oak – £960.00

Clerk's salary May including HMRC PAYE	£477.10
Scribe Monthly fee – accounting software (agreed monthly direct debit)	£37.20
Clerk expenses – mileage, mobile phone, WFH allowance	TBC (circa £35.00)
<b>Payments made in between meeting approvals:</b>	<b>£</b>
WTG Consultants (Internal Audit)	£112.50
Clerk overtime (7 hours) April 2026	£128.45

13. **To review and approve:**

- a. Code of Conduct
- b. Financial Regulations

- c. Standing Orders
- d. Asset Register 2026
- e. Risk Assessment 2026
- f. Reserves Policy
- g. IT Policy
- h. Anti bullying and harassment
- i. Equality and Diversity

**14. Items for report and inclusion on the next agenda – feedback from community meeting**

**15. Date of Next Meeting:** 10<sup>th</sup> June 2025 at 7.30pm – Culham Nursery